university of southern mississippi

BULLETIN

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college
independent
study

The University of Southern Mississippi offers equal educational and employment opportunities to all persons without discrimination and without regard to sex, race, religion, color, or national origin.

University of Southern Mississippi

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division of extension and public service

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University of Southern Mississippi
Southern Station, Box 56
Hattiesburg, Mississippi
39401

A sense of independence and an inborn resourcefulness are all you will need to participate in the University of Southern Mississippi's Department of Independent Study. Through our department, learning can be a unique experience.

No more green walls. No more blackboards. No more constant reminding of lessons. In independent study you are free—free to work at your own speed, free to study when you want, free to seek out new things, and free to earn credits toward a college degree in one of several major fields.

"What is independent study?" you say. Simply, it is education by mail.

We hope this booklet will instruct you in how to earn college hours. The following pages will give you the "how" of independent study. The "why" is the fact that we are seeking to help adults learn as adults.

If you need any further assistance, please call me at (601) 266-7308, or write me at Southern Station, Box 56, Hattiesburg, MS, 39401. Or, better still, if you have occasion to visit our campus, please stop by my office.

We will look forward to learning together.

Dale E. Clark
Director
Independent Study

Independent Study—Course Regulations

Enrollment regulations

1. Students may register for independent study courses at any time during the year. Application blanks and book order forms will be found at the back of this **Bulletin.**

   If a student is in attendance at any institution of higher learning, in order to register for independent study he must obtain written permission of the dean of his college or school.

   If independent study is approved while in residence at the University of Southern Mississippi, it becomes a part of the student's course load and must be completed within that quarter.

   NOTE: Courses taken during Christmas vacation will be considered as part of the student's load for the winter quarter. Courses checked out between summer and fall quarters must be completed and the examination taken within one week after the beginning of the fall quarter unless prior approval to complete the course during the ensuing quarter is given the student by the dean of his college or school.

2. A student attending the University of Southern Mississippi may take an independent study course to remove a failing or incomplete grade, or change a grade *if he obtains written approval* of the dean of his college or school.

3. Students under suspension from any college or university will not be permitted to take independent study courses during the period of suspension.

4. A student from any state or country may enroll for independent study courses at the University of Southern Mississippi. It is suggested, however, that each student check with the dean of his or her own college for approval and advice before enrolling for the independent study work.

5. Two persons from the same school or the same family are requested not to register for the same course because persons taking independent study courses are not to work together.

Counseling Service

The Division of Extension and Public Service offers individual counseling

for the student who wishes help in planning an educational program which includes independent study. The service is especially valuable to students not presently following a degree program at a college or university.

Prospective students desiring counseling from the Division of Extension and Public Service should contact:

Dr. Mike Oliver
Southern Station, Box 56
Hattiesburg, MS 39401

Mr. Dale Clark
Southern Station, Box 56
Hattiesburg, MS 39401

Mr. James A. Robertson
Southern Station, Box 56
Hattiesburg, MS 39401

Fees

1. The fee for an independent study course is $15.00 per semester hour. Thus, the fee for a three-hour course is $45.00, for a two-hour course, $30.00, and for a one-hour course, $15.00. All fees must be paid in full and in advance.

2. Fees are not refundable after lesson assignments have gone out of the Independent Study Office.

Credit

1. If academic credit is desired, the student must meet the course prerequisites.

2. Up to one-fourth of the requirements for the bachelor's degree at the University of Southern Mississippi may be met through independent study and-or extension. All of the thirty-two hours may be extension or all of the thirty-two hours may be independent study or in any combination of the two as long as the total is not more than thirty-two semester hours. A maximum of eight semester hours may be taken through independent study in any one department.

3. Credit will not be allowed when there is evidence that unfair assistance has been obtained either on the lessons or the final examination. Students denied credit for this reason may not repeat the course through independent study.

Pass-Fail Option—Independent courses may be taken on a pass-fail basis. If a student wishes to enroll in an independent study course on a pass-fail basis, he must state this fact when he applies for the independent study course. The student must also abide by the pass-fail regulations stated in the University **Bulletin.**

Textbooks—Textbooks may be ordered by the student from the University Bookstore or from the publisher whose name and address are listed on the first assignment sheet as well as in this **Bulletin.**

The price of textbooks may change without notice. Used textbooks may be purchased from the University Bookstore when available. A textbook order form, Form A, is available in the back of this **Bulletin.**

Correspondence concerning textbooks should be addressed to the University of Southern Mississippi Bookstore, Southern Station, Box 62, Hattiesburg, Mississippi 39401, and NOT to the Department of Independent Study.

Course Load—It is recommended that no more than two independent study courses be in progress at a time.

Lesson Preparation and Mailing

1. Students will not be permitted to rush through independent study courses. Lessons should be carefully prepared, and the student should not apply for the final examination until he is adequately prepared to take it.

2. As lessons are completed, the student should mail or bring them to the Independent Study Office for evaluation by the instructor. Students are encouraged to make duplicate copies of lesson assignments to protect themselves in the event of loss. Do not submit partially completed lesson assignments.

3. The Department of Independent Study is not responsible for lessons lost in the mail due to insufficient postage or otherwise.

Grading of Assignments

1. Graded lessons will not be returned to the student unless his work is of a quality which, in the opinion of the instructor, requires additional work and review. A progress report will be mailed to each student after completion of lesson six and lesson fourteen.

2. A grade report bearing the student's final grade will be mailed at the earliest possible date after completion of all course requirements.

3. The student experiencing difficulty in his work should contact the Department of Independent Study and explain the nature of his problem. Administrative problems can be handled by the Department of Independent Study; problems of academic nature will be referred to the grading professor for response.

4. At certain times of the year (e.g., during vacation and examination periods), instructors may be busy or absent from the campus. During these periods, progress reports and final grades may not be issued as promptly as usual. The student should note this fact when planning his independent study work.

Final Examination

1. A final examination is required in most independent study courses offered for credit. All lesson assignments, plus the final examination, must be completed prior to the release of a final grade for the course.

2. Examination centers in Mississippi have been established for independent study students of Delta State College, University of Mississippi, and Mississippi State University, as well as the University of Southern Mississippi. Out-of-state students are referred to Section 4 under this heading for examination information. A list of these examination centers is found on page 9. It is the responsibility of the student to contact the person in charge of administering examinations at the desired center to establish a convenient time and date to take the final examination.

3. Use Form B in the back of this **Bulletin** for requesting examinations. Form B should be completed and mailed to Southern Station, Box 56, Hattiesburg, Mississippi. Examination requests should be mailed at least two weeks prior to the scheduled examination.

4. Students residing outside of Mississippi, including members of the Armed Forces, should contact a college or university or Education Officer in their area to make arrangements for taking their final examinations. Form B is used to request the examination.

Time Limitations

1. Resident and/or non-resident independent study courses that are to be used to complete graduation requirements must be completed, including the examination, and in the hands of the Independent Study Office no later than three weeks before the date of commencement exercises.

2. The maximum time for the completion of an idependent study course is one year from the date of acceptance of the application. This term may be extended once for three months upon presentation of reasons deemed by the Department of Independent Study to be extenuating. Application for extension of time should be accompanied by a fee of $5.00 and should be submitted before the expiration date of the course.

3. The minimum time for completion of a course is ONE MONTH from the date of registration provided assignments are sent in two or three at a time at regular intervals proportionately spaced over the mininum time.

Teacher Certification

1. Independent study courses offered in this **Bulletin** can be used *in fulfilling the requirements for Mississippi Teacher Certification or Certification Renewal.* These courses will also fulfill Teacher Certification and Certification Renewal requirements in many other states. Teachers residing outside of Mississippi should contact their state departments for approval before enrolling for this purpose.

2. Courses being taken for teacher certification should be completed and the examination must be in the Independent Study Office by August 15 in order to have credit reported by September 1 to the Mississippi State Department of Education for certification for a particular year.

3. Mississippi teachers in-service will not be allowed to enroll for more than three semester hours per quarter. Independent study work and extension work may be taken at the same time if the rule that no more than three semester hours may be taken in any one quarter is observed.

Graduate Credit—Graduate credit is rarely offered through independent study at colleges or universities in the United States. The National University Extension Association's publication, **Guide to Independent Study Through Correspondence Instruction,** lists courses for graduate credit. It may be obtained for 75 cents from the Secretary of NUEA, One Dupont Plaza, Washington, D.C., 20036.

High School Courses—A catalogue of high school curricula is available through independent study, and courses are acceptable as entrance credits by the University. A High School Independent Study Catalog is available on request from the Department of Independent Study, Southern Station, Box 56, Hattiesburg, Mississippi 39401.

Transcript of Record—A form is included in each study guide which the student may use to request directly from the REGISTRAR, SOUTHERN STATION, BOX 6, HATTIESBURG, MISSISSIPPI, 39401, an official transcript of a course completed. The fee of $1 for each transcript should be sent with the request; the transcript will be sent to the person or institution indicated on the form.

Schedule of Independent Study Examination Centers For Senior Colleges in Mississippi

Final examinations for independent study courses bearing university credit offered by Delta State College, the University of Southern Mississippi, Mississippi State University and the University of Mississippi are given at the following examination centers.

It is the responsibility of the student to contact the person in charge of administering examinations (at the desired examination center) to set a date before filling out and mailing the examination application to the Department of Independent Study.

BOONEVILLE: Northeast Mississippi Junior College, Mr. Hal Hughes, Director of Student Personnel, Administration Building. Wednesday, 1:00 p.m. and other days by appointment.

CLEVELAND: Delta State College, Dr. Robert N. Walters, Director of Extension, Room 200, Kethley Hall. Monday through Friday, 8:00-12:00 a.m., 1:00-5:00 p.m. Telephone number: 843-8668. Mail address: Delta State College, Cleveland, MS 38732.

COLUMBUS: Mississippi State College for Women: Dr. Billy D. Pounds, Box 551, 39701.

DECATUR: East Central Junior College: Mr. Denver Bracken, Room A, Library, 39327.

ELLISVILLE: Jones Junior College, Mrs. C. W. Lord, Administration Building. Saturday, 8:30 a.m. Telephone number: 477-3387. Mail address: Mrs. C. W. Lord, 404 Hill Street, Ellisville, MS 39437.

FULTON: Itawamba Junior College, Mr. John H. Crubaugh, Registrar, Main Office Building. By appointment Monday through Friday at 8:30 a.m. and 1:00 p.m.

GOODMAN: Holmes Junior College, Mr. E. W. Wilson, Dean, Administration Building. By appointment Monday through Friday at 8:20 a.m. and 1:15 p.m.

GULF COAST: (Gautier) Jackson County Campus, Mississippi Gulf Coast Junior College, Mr. Kenneth Inman, Counselor, USM—GP. By appointment Monday through Friday.

GULF COAST: (Gulfport) Jefferson Davis Campus, Mississippi Gulf Coast Junior College Gulfport, MS 39501, Dr. W. P. Lipscomb, Dean. Telephone number: 896-1696. Monday through Friday by appointment only.

HATTIESBURG: University of Southern Mississippi, Mr. Dale Edwin Clark, Director of Independent Study, Room 103, Southern Hall, Monday through Friday, Mail address: Department of Independent Study, University of Southern Mississippi, Hattiesburg, MS 39401.

JACKSON: The Mississippi Universities Center, Dr. Hayward W. Hargrove, Jr., Assistant Director. Monday through Thursday, 9:00 a.m., 2:00 p.m. and 5:00 p.m. and Friday 9:00 a.m. and 1:00 p.m. By appointment only. Telephone number: 982-6226. Mail address:1855 Eastover Drive, Jackson, MS 39211

LONG BEACH: University of Southern Mississippi—Gulf Park: Mr. Gwin Naderhoff, Director of Records and Admissions, Administration Building, 39560.

MATHISTON: Wood Junior College, Mr. Jesse J. Sowell, Academic Dean, Wood Memorial Building. Monday through Saturday by appointment.

MERIDIAN: Meridian Junior College, Mr. G. Richard Bahr, Dean of Student Services, H. M. Ivy Building, Monday through Friday by appointment only.

MOORHEAD: Mississippi Delta Junior College, Mr. Herman A. Thigpin, Dean, Room 22, Horton Science Building. Monday through Friday at 8:30 a.m. and 1:30 p.m., Tuesday and Thursday, 7:00 p.m. By appointment only. Telephone number: 246-7811.

NATCHEZ: University of Southern Mississippi—Natchez, Duncan Park, Tuesday and Thursday, 1:30 p.m. Other days by appointment. Mail address: University of Southern Mississippi, Natchez, MS 39120. Telephone number: 422-7326.

OXFORD: The University of Mississippi, Vasser Bishop, Coordinator of Correspondence Instruction. Monday through Friday at 1:00 p.m. in Room 2, Mississippi Center for Continuation Study. By appointment only at 9:00 a.m. in Room 103, Bishop Hall, on the second Saturdays in December, January, February, March, April, and May. Telephone number: 232-7313. Mail address: University, MS 38677.

PERKINSTON: Perkinston Campus, Mississippi Gulf Coast Junior College, Mr. Thomas E. Hilbun, Director of Student Personnel, Dees Hall. Monday through Saturday noon by appointment only.

POPLARVILLE: Pearl River Junior College, Mr. Enoch Seal, Jr., Dean, Administration Building. Weekdays 8:30 a.m. to 12:00 noon and 1:00 to 4:00 p.m. Summer schedule: weekdays only 8:30 to 12:00 noon and 1:00 p.m. to 3:00 p.m.

SCOOBA: East Mississippi Junior College, Mr. James Moore. Monday through Friday, 8:00 a.m. to 3:00 p.m. Arrangements must be made in advance for any other time.

SENATOBIA: Northwest Junior College, Mr. James P. McCormick, Dean, Administration Building, Saturday, 8:30 a.m. and other days by appointment.

STARKVILLE: Mississippi State University, Mrs. Frances P. Scott, Coordinator, Division of Continuing Education, Memorial Hall, Room 110. Monday through Friday, 8:00 a.m. and 1:00 p.m. Telephone number: 325-4030 or 325-4031. Mail address: P.O. Box 5247, State College, MS 39762.

SUMMIT: Southwest Junior College, Mr. Norman Miller, Dean of Instruction, Brumfield Administration Building, Saturday, 8:30 a.m.

FIN 320. Personal Finance. Three hours. A study of the financial problems that people encounter in planning and managing their individual affairs. Emphasis is given to choosing an occupation, budgeting, borrowing, savings, investments, and life insurance. The course will cover social security, annuities, home ownership, taxes, estates, and wills and trusts. Textbook: **Personal Finance** by Cohen. Homewood, Illinois: Richard D. Irwin Press, Third Edition, 1964.

FIN 325. General Insurance. Three hours. A beginning course in insurance designed to explain the fundamental principles of risk and risk bearing and to introduce the insurance mechanism as a device for reducing risk and sharing losses. Textbook: **Principles of Insurance** by Mehr and Cammack. Homewood, Illinois: Richard D. Irwin, Inc., Fourth Edition.

FIN 330. Real Estate Principles. Three hours. An introduction to the field of real estate covering the principles of valuation, appraisal, financing, and marketing of real estate. Textbook: **Real Estate, Principles and Practices** by Maurice A. Unger. Cincinnati, Ohio: South-Western Publishing Company, Fourth Edition, 1969.

FIN 375. Managerial Communications. Three hours. Effective principles and practices of written communication and graphic presentation, and their functional translations in terms of audience evaluation. The basic approach is problem-solving involving human relations, messages, and decision-making reports. Textbook: **Business Communications: Theory and Application** by Lesikar. Homewood, Illinois: Richard D. Irwin, Inc., 1972. (Revised Edition).

FIN 389. Business Finance. Three hours. Prerequisites: Accounting 202 and Economics 256. A course dealing with the organization of corporations, methods of financing, and types of securities, analysis of causes of failure, and rehabilitation of bankrupt corporations. Textbook: **Financial Management** by Robert W. Johnson. Boston, Massachusetts: Allyn and Bacon, Inc., Fourth Edition, 1971.

DEPARTMENT OF GEOGRAPHY
Dr. Kelley

GHY 302. Geography of the United States and Canada. Three hours. Open to sophomores, juniors, and seniors. Textbook: **Regional Geography of Anglo-America** by C. L. White, E. J. Foscue, and McKnight. Englewood Cliffs, New Jersey: Prentice-Hall, Inc., Third Edition. Map: (A map to study by, not to color). **A Physiographic Diagram of the United States** by Lobeck, Maplewood, New Jersey: The Geographical Press, Division of Hammond, Inc. ($1.00).

DEPARTMENT OF GEOLOGY
Dr. Bowen

GLY 101. Physical Geology. Three hours. An introduction to the study of our planet, the Earth, and the physical processes responsible for its characteristics, the shaping of the major features of its landscapes, and the development of our environment. Textbook: **Physical Geology.** by Don Leet and Sheldon Judson. Englewood Cliffs, New Jersey: Prentice-Hall, Inc., Fourth Edition, 1971.

GLY 103. **Historical Geology.** Three hours. Prerequisite: Geology 101 or its equivalent. A study of the history of the Earth as revealed through examination of its rock characteristics and their fossil content. Textbook: **Essentials of Earth History** by Stokes. Englewood Cliffs, New Jersey: Prentice-Hall, Inc., Second Edition, 1966.

DEPARTMENT OF HEALTH
Dr. Yarrow, Dr. Barnes

HTH 101. **Personal Health.** Three hours. The human body and its functioning as related to problems of health and diseases. Textbook: **Life and Health** by CRM Books. Del Mar, California: CRM Books, 1972.

HTH 321. **Community Health.** Three hours. Community control of environmental health hazards, community control of diseases, health agencies. Textbook: **Principles of Community Health** by Smolensky and Haar. Philadelphia, Pennsylvania: W. B. Saunders and Company, Third Edition, 1972.

HTH 430. **Marriage and Human Sexuality.** Three hours. Physical, emotional, and medical basis for successful courtship, marriage, and parenthood. **Modern Marriage and Family Living** by Morris Fishbien and Rubby Jo Reeves Kennedy. New York, New York: Oxford University, latest revised edition. Other selected references.

DEPARTMENT OF MANAGEMENT
Mr. J. L. Davis

MGT 360. **Principles of Management.** Three hours. Basic mangement concepts and principles applied to the functions of planning, organization, and control in a business enterprise. Textbook: **Principles of Management** by Koontz and O'Donnell, New York, New York: McGraw-Hill Book Company, Fourth Edition.

DEPARTMENT OF MARKETING
Mr. Bullard

MKT 320. **Principles of Marketing.** Three hours. An introductory course designed to give a general understanding of marketing forces, institutions, policies, and functions as they relate to the economic structure. Textbook: **Basic Marketing: A Mangerial Approach** by E. Jerome McCarthy, Homewood, Illinois: Richard Irwin, Inc., Fourth Edition, 1971.

DEPARTMENT OF MATHEMATICS
Dr. King, Dr. Webester, Mrs. Dunigan

MAT 100. **Basic Mathematics.** Three hours. Prerequisite: One unit of high school algebra. An elementary treatment of fundamental concepts including systems of numeration, finite mathematical systems, sets, probability, logic, and introduction to algebra. Textbook: **Introduction to Mathematics** by Meserve and Sobel. Englewood Cliffs, New Jersey: Prentice-Hall, Inc., 1969.

PE 476. Advanced Techniques of Coaching Basketball. Three hours. The growth and popularity of basketball, selection, practice, and training of players, offensive and defensive strategy. Textbook: **Practical Modern Basketball** by John R. Wooden. New York, New York: The Ronald Press Company, 1966. Reference: **Basketball Guide** by National Collegiate Athletic Association. New York, New York.

PE 477. Coaching Baseball. Three hours. A study of the background and development of baseball, coaching of the fundamentals by position, player selection and placement, and other coaching problems. Textbook: **Baseball** by Coombs. Englewood Cliffs, New Jersey: Prentice-Hall, Inc., Fourth Edition, 1967.

PE 478. Coaching Track and Field. Three hours. Selecting of personnel, fundamentals, and training techniques. Textbook: **Track and Field Athletics** by Francis Cretzmeyer, Louis Alley, Charles Mitipton. St. Louis, Missouri: The C. U. Mosby Co., 1969.

DEPARTMENT OF BIOLOGY
Dr. Cliburn

BIO 401. History of Biology. Two hours. Textbooks: **History of Biology to About the Year 1900** by Charles Singer. New York, New York: Abelard Schuman, 1959.

BIO 460. Biogeography. Two hours. A descriptive and analytical study of the distribution of plants and animals. Textbook: **Zoogeography** by Philip J. Darlington, Jr. New York, New York: John Wiley and Sons, Inc., 1957.

DEPARTMENT OF BUSINESS EDUCATION
Dr. Bonner

BED 300. Business Writing. Three hours. Prerequisites: Freshman English and the ability to typewrite. A course dealing with: (a) principles of effective business letter writing, including a review of letter layout, punctuation, and grammar; (b) preparation of business letters, such as inquiries and replies, orders, claims and adjustment, credit and collection, sales and application. Emphasis is placed on solving business problems through written communication. Textbook: **Effective Business Communication** by Herta A. Murphy and Charles E. Peck. New York, New York: McGraw-Hill Book Co., 1972. A good dictionary of the size and scope of Webster's New Seventh Collegiate Dictionary.

BED 452. Philosophy of Vocational Business Education. Three hours. History of vocational business education; changing concepts resulting from Federal legislation; changing nature of office systems and occupations; changing employment opportunities and consequent changes in procedures and techniques of vocational business education. Textbook: **Foundations of Vocational Education Social and Philosophical Concepts** by John S. Thompson. Inglewood Cliffs, New Jersey: Prentice-Hall, Inc., 1973. Policy Paper No. 14. **Education for Employment: The Background and Potential of the 1968 Vocational Education Amendemnt** by Rupert N. Evans (Paperback).

CRIMINAL JUSTICE
Mr. Murley

CJ 200. Introduction to Law Enforcement. Three hours. An introduction to the fundamentals of police operations from the police image to apprehension of the criminal. Textbook: **Introduction to the Criminal Justice System** by Hazel B. Kerper. St. Paul, Minnesota: West Publishing Co., 1972.

CJ 305. Traffic Law. Three hours. Textbook: **Vehicle Traffic Law** by Edward C. Fisher. Traffic Institute, Evanston, Ill., Northwestern University, 1961 with 1970 supplement.

DEPARTMENT OF CURRICULUM AND INSTRUCTION
Dr. Boroughs, Dr. C. Campbell, Dr. Miller, Dr. Ginn, Dr. Moore, Dr. Posey

CIE 301. Methods and Materials in Arithmetic. Three hours. A course in the methods of teaching arithmetic in the elementary grades. Special attention is given to developing an understanding of numbers, teaching basic combinations, and the use of arithmetic textbooks and workbooks. Textbook: **Discovering Meaning in Elementary School Mathemetics** by Grossnickle, Brueckner, and Rechzeh. New York, New York: Holt, Rinehart, and Winston, Inc., Fifth Edition, 1968.

CIE 305. Social Studies in the Elementary Grades. Three hours. Social studies in the broad fields and core curriculum with emphasis on objectives and content. Area of study, sequence of units, and evaluation of social studies units are stressed. Preparation of a complete social studies unit is required. Textbook: **Social Studies for Children in a Democracy** by Michaelis, Englewood Cliffs, New Jersey: Prentice-Hall, Inc., Fourth Edition, 1968.

CIS 313. Principles of Teaching in High School. Three hours. Prerequisite: Educational Psychology 319. This course is a survey of the aims, principles and methodology of secondary education. Emphasis is laid on the preparation of the teacher, the learning situation, effective techniques of directing learning, and classroom control. Experience is given in planning for teaching and evaluation of learning. Textbook: **Modern Methods in Secondary Education** by Jean C. Grambs and John C. Caar. New York, New York: Holt, Rinehart, and Winston, Inc., Third Edition.

CIE 317. Methods and Materials in Children's Literature. Three hours. Reading in mythology, fables, folk tales, history, biography, Mother Goose rhymes, and poetry. Narrative and dramatic presentations. Comparative editions, graded bibliography, and evaluations of content and illustrations of children's books. Choral reading and folklore projects. Textbook: **Children's Literature in the Elementary School** by Charlotte S. Huck and Doris Kuhn. New York, New York: Holt, Rinehart, and Winston, Inc., Second Edition, 1968.

CIE 318. Literature for the Middle School. Three hours. A survey of literature appropriate for use in grades four through eight or the middle school. Effective use of literature in the school program is stressed. Textbook: **Children and Books** by May Hill, Arbuthnot, and Zena Sutherland. Glenview, Illinois: Scoot Foresman & Co., Fourth Edition, 1972.

CIF 336. Principles of Guidance. Three hours. An introductory course dealing with fun-

damental philosophy, methods, and organization of guidance services in the public secondary schools. Textbook: **Guidance: A Developmental Approach** by Peters and Forwell. Chicago, Illinois: Rand McNally & Co., Second Edition, 1966.

CIF 469. Tests and Measurements. Three hours. Consideration of good evaluative practices in elementary and high school, the preparation and use of informal objective and essay-type tests, a study of typical standard tests, and introduction to elementary statistical procedures. Textbook:**Measurement in Today's Schools** by Julius C. Stanley. Englewood Cliffs, New Jersey: Prentice-Hall, Inc., Fourth Edition, 1964. (Students will be required to rent certain tests costing approximately 50 cents.)

DEPARTMENT OF ECONOMICS
Mr. McQuiston

ECO 255. Principles of Economics I. Three hours. An introduction to the study and analysis of aggregate economics, covering the principles, problems, and polices concerning national income, employment, price levels, and international trade. Textbook: **Economics** by Samuelson. New York, New York: McGraw-Hill Co., Eighth Edition, 1970. Study guide to accompany text.

ECO 256. Principles of Economics II. Three hours. An introduction to political economy and economic anaylsis with references to price determination in markets for both resources and final products under competition and monopoly. Textbook: Same as used in Economics 255.

DEPARTMENT OF ENGLISH
Dr. Orange, Dr. H. Anderson, Dr. Weaver, Dr. Stamper, Mr. Everett

ENG 101. Language. Three hours. Studies in the nature of language and practice in its use. Textbook: **Exposition and the English Language: Introductory Study** by James L. Sanderson and Walter K. Gordon. New York, New York: Appleton-Century-Crofts, Inc., 1969.

ENG 102. Literature. Three hours. Studies in the nature and function of imaginative literature. Textbook: **Literature, Structure, Sound, and Sense** by Laurence Perrine. New York, New York: Harcourt, Brace, and World, 1970.

ENG 200. Drama. Three hours. An examination of selected dramas from Sophocles to twentieth-century playwrights to provide a basis for an understanding and appreciation of this genre. Textbook: **The Art of the Play** by Alan S. Downer. New York, New York: Holt, Rinehart, and Winston, 1955.

ENG 201. Fiction. Three hours. A study of the modern short story and novel to provide a familiarity with the elements of prose fiction and to develop critical bases for understanding and appreciating the genre. Textbook: **An Approach to Literature** by Brooks, Purser, and Warren. New York, New York: Appleton-Century-Crofts, Inc., 1964. **Crime and Punishment** by Dostoyevsky. New York, New York: The Modern Library, 1950. **Giants in the Earth** by O. E. Rolvaag. New York, New York: Harper and Row Publishers, Inc., 1955 (or any other edition).

ENG 202. **Poetry.** Three hours. A study of a broad range of English and American poems with emphasis on types, techniques, and interpretation. Textbooks: **An Approach to Literature** by Brooks, Purser, and Warren. New York, New York: Appleton-Century-Crofts, Inc., 1964. **John Brown's Body** by Stephen V. Benet. Edited by Capps and Kemble. New York, New York: Holt, Rinehart, and Winston, 1968 (or any older edition).

ENG 321. **Introductory Short Fiction Writing.** Three hours. Textbook: **Short Stories from Literary Magazines** by Curt Johnson and Jarvis Thurston. Chicago, Illinois: Scott, Foresman, and Company, 1970. **The MLA Style Sheet** by William Riley Parker. New York, New York: Modern Language Association, 1961.

ENG 322. **Introductory Poetry Writing.** Three hours. **Poetry Handbook** by Babette Deutsch. New York, New York: Grossett and Dunlap, ULO 123. **The MLA Style Sheet** by William Riley Parker. New York, New York: Modern Language Association 1961.

ENG 421. **Short Story Writing.** Three hours. Textbook: **Short Stories from Literary Magazines** by Johnson and Thurston. Glenview, Illinois: Scott, Foresman, and Company, 1970. **The MLA Style Sheet** by William Riley Parker. New York, New York: Modern Language Association, 1961.

ENG 422. **Poetry Writing.** Three hours. Textbook: **Poetry Handbook** by Babbett Deutsch (Harper's paperback). New York, New York: Grossett and Dunlap, 1962. Other materials: **Today's Poets** by Chad Walsh. New York, New York: Charles Scribner's Sons, 1964. **The MLA Style Sheet** by William Riley Parker. New York, New York: Modern Language Association, 1961.

ENG 454. **Shakespeare's Comedies and Tragicomedies.** Three hours. Prerequisite: Junior standing. A review of background material related to Shakespeare and Elizabethan drama and a careful examination of eight comedies and tragicomedies. Textbooks: **Shakespeare, the Complete Works,** ed. G. B. Harrison. New York, New York: Harcourt, Brace, and Company, 1952. **Shakespeare, Modern Essays in Criticism,** ed. Leonard F. Dean. New York, New York: Oxford University Press, 1967. Revised Edition.

ENG 485. **Literature of the South.** Three hours. Prerequisite: Junior standing. An historical and critical survey of Southern literature from its beginning to the present. Textbooks: **The Literature of the South** by Beatty, Watkins, and Young. Chicago, Illinois: Scott, Foresman, and Company, Revised Edition, 1969. **Absalom, Absalom** by Faulkner. New York, New York: Modern Library, 1951.

DEPARTMENT OF FINANCE
Mr. Jordan, Dr. Clements, Dr. West

FIN 295. **Fundamentals of Business Law.** Three hours. Fundamental principles of law most frequently involved in business transactions, including contracts, sales, partnerships, master and servant, principal and agent, corporation, negotiable instruments, property, bailments, and common carriers, with the view of enabling businessmen to avoid litigation. Textbook: **Business Law** by Anderson and Kumpf. Cincinnati, Ohio: South-Western Publishing Company, Ninth Edition, 1972.

WESSON: Copiah-Lincoln Junior College, Mr. B. F. Hunter, Dean, J. M. Ewing Hall. Saturday 8:30 a.m. and other days by appointment.

In Mississippi, independent study course examinations are given only at the centers listed. It is important that the student report promptly at the hour scheduled.

Examinations are requested on the "Application for Examination" form which is included in the independent study course syllabus and in this **Bulletin.** This application should be mailed after all lessons have been submitted. To avoid delay in receiving the examination the student should take care to give all of the information requested on the form and to mail it in an envelope in which no lessons or other papers are included.

Students planning to take examinations during the morning hours should plan to begin no later than 9:00 a.m., and during the afternoon, no later than 2:00 p.m. in order to have ample time to finish before closing hours.

Detailed Course Description

DEPARTMENT OF ACCOUNTING
Dr. James Dear

ACC 201. Principles of Accounting I. Three hours. The meaning and purposes of accounting; accounting statements and the accounting cycle; special journals; notes and interests; receivables and bad debts. Textbook: **Fundamental Accounting Principle** by William W. Pyle and John A. White. Homewood, Illinois: Richard Irwin Inc., 1971. Practice Set: **Mac's Wholesale Candy Company Practice Set** by Forbes and Carpenter. Hattiesburg, Mississippi: L&M Publishing Company. Working papers to accompany text—Chapters 1-14.

ACC 202. Principles of Accounting II. Three hours. Plant assets and depreciation; bank, reconciliation and petty cash; voucher system; concepts and principles, payrolls; taxes; partnerships; corporations. Textbook: **Fundamental Accounting Principle** by William W. Pyle and John A. White. Homewood, Illinois: Richard Irwin Inc., 1971. Working papers to accompany text—Chapters 15-28.

DEPARTMENT OF ANTHROPOLOGY, PHILOSOPHY, AND RELIGION
Dr. Pearson, Dr. Wood, Mr. Thomas

PHI 151. Introduction to Philosophy. Three hours. An introduction to the methods and major themes of philosophy. Textbook: **Way of Philosophy** by Philip Wheelwright. New York, New York: The Odyssey Press, Inc., Revised Edition, 1962.

ANT 211. General Anthropology. Three hours. An introductory course in anthropology which traces the origins of man and society, and outlines the major fields of anthropological inquiry including ethnology, archeology, and physical anthropology. Textbook: **Science of Mankind** by M. Titiey. New York, New York: Holt, Rinehart, and Winston, 1963.

ANT 213. Physical Anthropology. Three hours. Textbook: **Human Origins; An Introduction to Physical Anthropology** by Thomas W. McKern and Sharon McKern. Englewood Cliffs, New Jersey: Prentice-Hall, Inc., 1969. **Living Races of Man** by Carlton S. Coon. New York, New York: A. A. Knopf, 1965.

PHI 253. Logic. Three hours. A study of the methods and problems of accurate and critical thinking. Induction, deduction, the syllogism, fallacies, the scientific method, and symbolic logic. Emphasis on practical application. Textbook: **Introduction to Logic** by Irvin M. Copi. New York, New York: MacMillan Company, Third Edition, 1968.

REL 434. Primitive Religion. Three hours. Textbook: **The Study of Religion** by Jan de Vries. New York, New York: Harcourt, Brace and World, Inc., 1967. **Reader in Comparative Religion: An Anthropological Approach** by William A. Lessa and Evon Z. Vogt. New York, New York: Harper & Row Publishers, Inc., 1965.

ANT 412. Mythology and Folklore. Three hours. Textbooks: **Lore: An Introduction to the Science of Folklore and Literature** by Munroe S. Edmonson. New York, New York: Holt, Rinehart, and Winston, 1971. **Mythologies of the Ancient World** by S. N. Kramer. Garden City, New York: Doubleday and Co., 1961. Other references: **Larousse Encyclopedia of Mythology**. London. Hall Hamlyn, 1960.

ANT 413. Anthropological Theory. Three hours. Textbook: **The History of Ethnological Theory** by R. H. Lowie. New York, New York: Holt, Rinehart, and Winston, 1937.**Anthropological Research: The Structure of Inquiry** by Perrti J. Palton. New York, New York: Harper & Row, 1970.

DEPARTMENT OF ATHLETIC ADMINISTRATION AND COACHING

Mr. Dunaway, Mr. M. Johnson, Mr. Taylor, Mr. Ladner.

PE 370. Basic Techniques of Coaching Football. Three hours. The study of offensive and defensive fundamentals. A study of the philosophies, terminology, strategy, and individual techniques used in football. Textbook: **Championship Football Drills for Teaching Offensive and Defensive Fundamentals and Techniques** by Donald E. Fuoss. Englewood Cliffs, New Jersey: Prentice-Hall, Inc., 1964.

PE 371. Basic Techniques of Coaching Basketball. Three hours. A study of basketball fundamentals. The history, philosophy, terminology, strategy, and individual techniques of basketball. Textbook: **The Theory and Science of Basketball** by John N. Cooper and Daryl Siedentop. Philadelphia, Pennsylvania: Lea and Febiger. Second Edition, 1970.

PE 373. Organization and Administration of High School Athletics. Three hours. Program theory and practice in program organization of major and minor sports with emphasis on selection, purchase, and care of equipment, travel, scheduling, officials, facilities, and business management. Textbook: **Administration of High School Athletics** by Charles E. Forsythe. Englewood Cliffs, New Jersey: Prentice-Hall, Fourth Edition, 1962.

PE 475. Advanced Techniques of Coaching Football. Three hours. Player selection, fundamentals, training, and game strategy. Textbook: **Coaching Football** by John H. McKay. New York, New York: The Ronald Press Co., 1966. **Techniques of Coaching Football** by Harry E. Larche. Cranbury, New Jersey: A. S. Barnes and Company, 1969.

MAT 101. College Algebra. Three hours. Prerequisite: Two units in high school algebra or Mathematics 100 and one unit of high school geometry. Functions, polynomials, factoring, linear equations, exponents, radicals, quadratic equations, ratio and proportion, premutations, combinations, theory of equations, inequalities. Textbook: **College Algebra** by M. Richardson. Englewood Cliffs, New Jersey: Prentice-Hall, Inc., Third Edition.

MAT 103. Plane Trigonometry. Three hours. Prerequisite: Mathmetics 101 or equivalent. Textbook: **Plane Trigonometry** by Johnson. New Jork, New York: Appleton-Century-Crofts, Inc., 1970.

MAT 112. Mathematics for Business and Social Science. Three hours. Prerequisite: Two units of high school mathematics. The course objectives are: to provide manipulative skills which are needed for higher level courses in business and economics; to introduce students to certain ideas and terminology; and to provide applications of algebraic material to business and economics. Textbook: **Foundations of Mathematics** by Bush and Young. New York, New York: McGraw-Hill Book Company, 1968.

MAT 171. Analytical Geometry. Three hours. Prerequisite: Mathematics 103 or high school trigonometry. Equations of lines, cónic sections, rectangular and polar coordinates, translation and rotation of axes. Textbook: **Analytic Geometry** by Rees. Englewood Cliffs, New Jersey: Prentice-Hall, Inc., Second Edition, 1963.

MAT 210. Mathematics for Elementary Teachers I. Three hours. The structure of the real number system and its major sub-systems; the natural numbers, the integers, and the rational numbers. Textbook: **Principles of Arithmetic and Geometry for Teachers** by Allendoerfer. New York, New York: The MacMillan Co., 1971.

MAT 276. Calculus I. Three hours. Prerequisite: Mathematics 171. Textbook: **Calculus** by R. E. Johnson and F. L. Kiokemeister. Boston, Massachusetts: Allyn and Bacon, Inc., 1959.

MAT 277. Calculus II. Three hours. Prerequisite: Mathematics 276. Textbook: **Calculus** by R. E. Johnson and F. L. Kiokemeister. Boston, Massachusetts: Allyn and Bacon, Inc., 1959.

MAT 310. Mathmetics for Elementary Teachers II. Three hours. Prerequisite: MAT 210. The basic concepts of algebra and informal geometry. Textbook: **Contemporary Mathematics** by Meserve and Sobel. Englewood Cliffs, New Jersey: Prentice-Hall, Inc., 1972.

MAT 410. Mathematics for Teachers of Junior High School Mathematics. Three hours. Textbooks: **Introduction to Mathematics** by Cooley and Wahzaert. Boston, Massachusetts: Houghton-Mifflin Company, Second Edition, 1968. **Mathematics Methods for Junior High School Teachers.** Vol. XII. Paige.

DEPARTMENT OF PHYSICAL EDUCATION
Mr. Townley

PE 222. A Survey of the History and Philosophies of Physical Education. Three hours. Textbook: **World History of Physical Education** by D. B. Von Dalen and Bruce L. Bennett. Englewood Cliffs, New Jersey: Prentice-Hall, Inc., Second Edition, 1971.

PE 426. **Organization and Administration of Health and Physical Education.** Three hours. A study of the scope of the program and related administrative problems. Textbook: **The Organization and Administration of Physical Education** by Edward F. Voltmer and Arthur A. Esslinger. New York, New York: Appleton-Century-Crofts, Inc., 1967.

DEPARTMENT OF PHYSICS AND ASTRONOMY
Mr. W. F. St. Clair

AST 311. **General Astronomy I.** Three hours. Textbook: **Exploration of the Universe** by George Abell. New York, New York: Holt, Rinehart, and Winston, Inc., 1969.

AST 312. **General Astronomy II.** Three hours. Textbook: Same as used for General Astronomy I.

AST 313. **General Astronomy III.** Three hours. Textbook: Same as used for General Astronomy I and II.

DEPARTMENT OF POLITICAL SCIENCE
Dr. Hatcher, Dr. Tuchak, Dr. Caudill, Dr. Wilber

PS 101. **American Government.** Three hours. A survey of our national government, with some related study of Mississippi courts and the state election system. Textbook: **American Federal Government** by John H. Ferguson and Dean E. McHenry. New York, New York: McGraw-Hill Book Company, Eleventh Edition, 1971.

PS 220. **Introduction to Political Science.** Three hours. Textbook: **Introduction to Political Science** by Carlton C. Rodee, Totton J. Anderson, and Carl Q. Christol. New York, New York: McGraw-Hill Book Co., Second Edition, 1967.

PS 301. **State and County Government.** Three hours. Textbook: **State and Local Government in America** by Daniel R. Grant and H. C. Nixon. Boston, Massachusetts: Allyn and Bacon, Inc., Second Edition, 1968.

PS 330. **United States Foreign Policy.** Three hours. A study of contemporary U. S. Foreign Policy with major emphasis on the period 1945 to the present. The study highlights the revolution in American Foreign Policy since World War II. Textbooks: **The New Age of American Foreign Policy** by Frederick H. Hartman. New York, New York: The MacMillan Company, 1970. **U. S. Foreign Policy for the 1970's: Building for Peace II** by Richard Nixon. February 25, 1971. **The Constitution of the United States** (Available in most American Government books, or at the nearest library.) A current subscription to a publication such as **U. S. News and World Report.**

PS 430. **International Politics.** Three hours. A survey of the international political process, explaining the principles, forces, actors, techniques, and the nature of the environment encountered in that process. This course also includes a brief analysis of methodology. Textbook: **International Relations** by Howard C. Perkins and Norman D. Palmer. Boston, Massachusetts: Houghton Mifflin Co., Third Edition, 1969. Other materials: A current subscription to a publication such as **U. S. News and World Report.**

DEPARTMENT OF POLYMER SCIENCE
Dr. Bufkin

PSC 352. Polymeric Materials III. Three hours. A continuation of Polymeric Materials II. Emphasis to be placed on the engineering thermoplastics; polymers for the extremes are discussed. Textbooks: **Organic Chemistry** by R. T. Morrison and R. N. Boyd, Boston, Massachusetts: Allyn and Bacon, Inc., 1966. **Textbook of Polymer Science** by F. T. Billmey. New York, New York: Wiley-Interscience, 1962. "On loan" in library, not available in bookstore. **Concise Guide to Plastics** by James M. Church and Herbert R. Simonds. New York, New York: Reinhold Publishing Company. "On loan" in library. **Principles of Polymerization** by G. C. Odian. New York, New York: McGraw-Hill Book Company, 1970. Experiments necessary for this course must be conducted in a laboratory. The USM Lab is available for these experiments.

DEPARTMENT OF PSYCHOLOGY
Staff

PSY 110. General Psychology. Three hours. Open to freshmen. An introduction to the scientific study of human behavior and experience. Textbook: **Psychology the Short Course** by W. J. McKeachie and C. L. Doyle. Reading, Massachusetts: The Addison-Wesley Publishing Co., 1972.

PSY 231. Mental Hygiene. Three hours. Prerequisite: Psychology 201. Characteristics of the wholesome personality and the building of healthy emotional attitudes, promotion of good mental health, and prevention of abnormalities. Emphasis is placed on increased personal efficiency. Textbook: **Psychology of Adjustment** by Henry E. Adams. New York, New York: The Ronald Press Co., 1972.

EPY 370. Human Growth and Development, Part I: Child. Three hours. Prerequisite: Psychology 201. Study of child through the elementary school years, emphasizing principles and problems of development. Case studies of individual children. Textbook: **Child Psychology** by Thompson. Boston, Massachusetts: Houghton Mifflin Company, Second Edition, 1962.

EPY 372. Human Growth and Development, Part II: Adolscent. Three hours. Prerequiste: Psychology 201. A course dealing with the development of the individual through the adolescent years. Case studies of individual adolescents. Textbook: **Adolescents: Behavior and Development** by Boyd R. McCandless. Hinsdale, Illinois: Dryden Press, Inc., 1970. **Adolescents: Readings in Behavior and Development** by Ellis D. Evans, Hinsdale, Illinois: Dryden Press, Inc., 1970.

EPY 374. Educational Psychology. Three hours. Prerequisite: Psychology 201. Application of psychological methods, facts, and principles to education. Textbook: **Educational Psychology** by Sawrey and Telford. Boston, Massachusetts: Allyn and Bacon, Inc., 1968.

DEPARTMENT OF RECREATION
Staff

REC 323. Theory of Recreation Leadership. Three hours. A study of the theory, methods,

and techniques for leading individuals in small and large group activity, and performing the function of professional leadership within the community and non-community recreational settings. Textbook: **Creative Leadership in Recreation** by Howard G. Danford and Max Shirley. Rockleigh, New Jersey: Allyn and Bacon, Second Edition, 1970. **Recreation for Community Living** by National Recreation Workshop Report, Athletic Institute. Chicago, Illinois, 1952.

DEPARTMENT OF SCIENCE EDUCATION
FUNDAMENTALS OF SCIENCE
Dr. F. Brown, Dr. Flowers, Dr. Craven, Mr. Dale

FS 104. Physical Science I. Three hours. College physical science. Textbook: **College Physical Science** by Miles, Vaden, Sherwood, Ray, Parsons, and Willard. New York, New York: Harper and Row, 1969.

FS 105. Physical Science II. Three hours. College Physical science, chemistry, and earth science. Textbook: **College Physical Science** by Miles, Vaden, Sherwood, Ray, Parsons, and Willard. New York, New York: Harper and Row, 1969.

FS 106. Biological Science I. Three hours. Textbook: **Principles of Biology** by N. D. Buffaloe and J. B. Thornberry. Englewood Cliffs, New Jersey: Prentice-Hall Inc., Second Edition, 1967.

FS 107. Biological Science II. Three hours. Advanced general biology. Textbook: **Principles of Biology** by Neal D. Buffaloe and J. B. Thornberry. Englewood Cliffs, New Jersey: Prentice-Hall, Inc., Second Edition. Other materials: **Readings in Biological Science** by Irwin William Knobloch. New York, New York: Appleton-Century-Croft.

DEPARTMENT OF SOCIOLOGY
Dr. South, Dr. Shoemaker

SOC 101. Introduction to Sociology. Three hours. A course designed to give the student a general overview of the content and methodology of sociology. Prerequisite of all courses except 201. Textbooks: **Reading in General Sociology** by Robert W. O'Brien, Boston, Massachusetts: Houghton Mifflin, Fourth Edition. **Sociology** by Horton and Hunt. New York, New York: McGraw-Hill Book Co., 1968.

SOC 341. Criminology. Three hours. Prerequisite: Sociology 103. A study of causes, treatment, and prevention of crime. The presentation deals with criminology, penology, and criminal legislation in ancient and modern times. Not open to USM students with credit in SOC 280. Textbooks: **Criminology** by Edwin H. Sutherland and Donald R. Cressey. New York, New York: J. B. Lippincott Company, Eighth Edition, 1970. **Dilemmas in Criminology** by Leonard Savitz. New York, New York: McGraw-Hill Book Company, 1967.

INDEPENDENT STUDY COURSES BEING REVISED OR ADDED TO COURSE OFFERINGS

Courses being Revised

CIE 305 - Social Studies in Elementary Grades
FIN 295 - Fundamentals of Business Law
FIN 330 - Real Estate Principles
CIS 313 - Principles of Teaching in High School
MAT 112 - Mathematics for Business and Social Sciences
EPY 372 - Human Growth and Development Part II: Adolescent
PS 301 - State and County Government

New Courses to be Added

ACC 300 - Administrative Applications of Accounting
HIS 341 - Mississippi History
GHY 103 - Principles of Global Geography
CJ 304 - Criminal Investigation
CJ 201 - Police Administration

PREDISCHARGE EDUCATION PROGRAM (PREP)

The University of Southern Mississippi has a contract with the Veteran's Administration and Keesler Air Force Base to conduct a Predischarge Education Program (PREP) for those airmen who are deficient in some area or areas of educational achievement on the secondary level. This program is designed to prepare these individuals in high school equivalency prior to entry into USM, following the completion of specific requirements. The program consists of twelve weeks' classroom instruction in areas of reading, English, mathematics, social studies, and the natural sciences.

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BOOK ORDER FORM

Form A

Mail directly to the University of Southern Mississippi Bookstore,
Southern Station, Box 62, Hattiesburg, Mississippi 39401.

Date _____

Name (please print) _____

Street and Number _____

City _____ State _____ Zip Code _____

Please send C. O. D. the following books:

Author	Title	Edition

Independent study course for which needed: _____

If available, send used books Yes ☐

No ☐

APPLICATION FOR EXAMINATION

Form B

TO: The University of Southern Mississippi
Department of Independent Study
Southern Station, Box 56
Hattiesburg, Mississippi 39401

Please send my examination in _____
(name of course)

to _____ _____
(name) (title)

_____ _____
(address) (city) (state) (zip code)

I have contacted the person whose name appears above and (he) (she) has agreed to supervise the examination on _____
(date)

_____
(place)

_____
(signature)

_____
(address)

DEPARTMENT OF INDEPENDENT STUDY
UNIVERSITY OF SOUTHERN MISSISSIPPI
HATTIESBURG, MISSISSIPPI
39401